

VILLAGE BOARD OF TRUSTEES  
PUBLIC HEARING AND REGULAR MEETING  
MARCH 17, 2020

**Peterson called the meeting to order at 6:00 PM in the Community Room. Board members had been given the agenda and supporting documents, and notices were posted at the Village Office, Ceresco Post Office, and CerescoBank. Peterson pointed out the Open Meeting Law Act posted on the wall of the Community Room. Answering roll call: Peterson, Hartshorn, Custer, Rupe and Wilson. Also present: Julie Ogden, Craig Swanson, Lani Swanson, Kyle McGrew, Mike Wiekhorst, Scott Wiekhorst, Carmel Most, Lynn Maxson, Steve Anderson, Brian Roland and Joan Lindgren.**

**Hartshorn opened the public hearing to adopt the 2018 Ceresco Zoning Ordinances and Subdivision Regulations and the 2018 Ceresco Zoning Map at 6:00 PM.**

There was no public comment.

**Peterson moved to close the Public Hearing at 6:01 PM. Custer seconded. Voting Yes: Peterson, Custer, Rupe, Wilson and Hartshorn. No: none. Motion carried.**

Lindgren noted that Julie Ogden reviewed all the notes sent to Jeff Ray requesting updates to the Zoning Ordinances and Subdivision Regulations. Ogden noted a line needs to be added to the yard requirements (4.09.03). Hartshorn questioned pg 49 in the Zoning regarding the 15 foot height restrictions. Ogden will review for the Special Meeting.

**Peterson introduced Ordinance 2020-1, which now comes on for the second reading. AN ORDINANCE OF THE VILLAGE OF CERESCO, NEBRASKA TO ADOPT THE 2018 ZONING MAP; TO REPEAL ALL ORDINANCES IN CONFLICT HEREWITH; AND TO PROVIDE AN EFFECTIVE DATE HEREOF.**

**WHEREUPON, Chairman Peterson moved that said Ordinance 2020-1 be approved upon its second reading and its title agreed to. Board Member Rupe seconded this motion.**

**The Chair instructed the Clerk to call the roll for the vote thereon. The Clerk called the roll and the following was the vote on this motion. Yeas: Peterson, Rupe, Wilson and Custer. Nays: Hartshorn.**

**WHEREUPON, the Chair declared said Ordinance 2020-1 be approved on its second reading and its title agreed to and that the third reading of Ordinance 2020-1 be on the next Agenda of a meeting of the Board of Trustees.**

**Peterson introduced Ordinance 2020-2, which now comes on for the second reading. AN ORDINANCE REVISING THE COMPREHENSIVE ZONING ORDINANCES AND SUBDIVISION REGULATIONS OF THE VILLAGE OF CERESCO, NEBRASKA; REPEALING ALL OTHER ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT WITH THIS ORDINANCE; AND DECLARING AN EFFECTIVE DATE.**

**WHEREUPON, Chairman Peterson moved that said Ordinance 2020-2 be approved upon its second reading and its title agreed to. Board Member Rupe seconded this motion.**

**The Chair instructed the Clerk to call the roll for the vote thereon. The Clerk called the roll and the following was the vote on this motion. Yeas: Peterson, Rupe, Wilson and Custer. Nays: Hartshorn.**

**WHEREUPON, the Chair declared said Ordinance 2020-2 be approved on its second reading and its title agreed to and that the third reading of Ordinance 2020-2 be on the next Agenda of a meeting of the Board of Trustees.**

**Wilson moved to approve the February 18, 2020 minutes as presented. Peterson seconded. Voting Yes: Wilson, Peterson, Rupe, and Custer. No: none. Abstain: Hartshorn. Motion carried.**

**Wilson moved to approve the March 5, 2020 minutes as presented. Custer seconded. Voting Yes:**

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**Wilson, Custer, Hartshorn and Peterson. No: none. Abstain: Rupe. Motion carried.**

Ogden was present to review the bids for the Laura Lane & Beech Street Construction Project. The attorney has been contacted, and work experience referrals for Yong Construction were contacted. Ogden stated there are two choices 1) award the contract to the low bidder, or 2) reject all bids because it is over the engineer's estimate as well as the amount budgeted this year. The project is to be done within 60 calendar days, and with an August 20<sup>th</sup> start date would push completion into October. The next fiscal year budget could then be used to complete the project. If all bids are rejected, the engineer will research why it came in higher than their estimate, go out for bid in the fall and construction in summer of 2021. Prices could go up, or down. Asphalt is still at \$115.00 a ton, opposed to \$90 before the floods last year. Discussion held.

**Wilson moved to accept the \$135,584.00 base bid from Yong Construction for the Laura Lane and Beech Street Construction Project with a start date not earlier than August 20, 2020. Custer seconded. Voting Yes: Wilson, Custer and Peterson. Abstain: Rupe. No: Hartshorn. Motion carried.**

Craig and Lani Swanson were present to discuss a sidewalk agreement. Craig said they are willing to put in a sidewalk, but need to get the water shutoff fixed first to allow for the ground to settle. They would possibly build one half at a time, north end and then south end . Discussion held. Swanson's agreed that the sidewalk would be constructed two years after the occupancy permit is issued, and asked if the Village would type the Agreement. The Board agreed. An Agreement will be prepared for the April meeting.

Craig and Lani Swanson and Kyle McGrew were present to discuss the new driveway at 404 S 4<sup>th</sup> Street. Craig asked what exactly is wrong and what did the Board do to determine that the driveway doesn't meet the criteria. Hartshorn noted the driveway should slope towards the north to keep the water in the ditch. Craig noted his gutters face north and south to keep the additional water off the driveway. McGrew said the water pitch is to the north. The cost to make a correction to the existing driveway would be \$800-\$900. Discussion held. The Board agreed to table the driveway issue to the Special meeting on Tuesday, March 24<sup>th</sup>, in hopes to watch rain come down the driveway.

The Liberty Lawn Agreement was reviewed. Lindgren noted that Doug McIntosh said he would enter in to an agreement for either the chemical applications or the tree services, but not both. The presented Agreement is for \$3,800.00 worth of chemical application. Discussion held. Roland recommended entering in to the contract for the chemical application.

**Peterson moved to enter into the contract with Liberty Lawn & Landscape as written for the years of 2020 and 2021. Rupe seconded. Voting Yes: Peterson, Rupe, Wilson, Custer and Hartshorn. No: none. Motion carried.**

Roland reviewed the batting cage lights need to be replaced. The cost is roughly \$1,800.00 to replace with LED Lights (\$299 each for 6 lights). There will also need to be electrical work done to replace conduit and cases. Discussion held. Rupe will contact April Otto with the CYRA for cost sharing.

Roland reviewed the gas detector, which is eleven years old, is no longer working and the bids to replace it 1) General Fire & Safety \$2,100.00; 2) United Rentals \$1,160.00; and 3) Sandry Fire \$1,208.00. Roland suggested Sandry Fire, which would also allow the Fire Department to calibrate the Village's.

Roland reviewed the clarifier has been fixed, but Rebuild-it Services Group will be coming out March 30<sup>th</sup> to inspect the clarifier for free. The clarifier is original and cost to replace it is \$63,000.00, so it needs to be protected. The International dump truck was leaking fluid from a brake and is at ASR being looked at.

Radios for the maintenance department was mentioned.

**Rupe moved to set Ceresco cleanup day on June 13<sup>th</sup> from 8 am to noon. Custer seconded. Voting Yes: Rupe, Custer, Wilson, Hartshorn and Peterson. No: none. Motion carried.**

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Part-time help was mentioned. Rupe noted that two interviews have been held and the Maintenance Subcommittee has determined to repost for the position. Ball season and the COVID-19 will be monitored.

Anderson reviewed the Police Report. The radio meeting with the County Board has been cancelled. Discussion held. A Board member will plan to attend the meeting when it is rescheduled. The property at 117 N 2<sup>nd</sup> has been cleaned up, and the barking dog issue has been resolved.

Librarian Carmel Most was present to request the library be closed to the public until March 31<sup>st</sup>. The Library Board is in agreement the Library should close. While the Library is closed to the public, she would like to continue working to catch up on cleaning, filing, reorganizing, painting, education, etc. Discussion held. The Board agreed Most should follow the CDC guidelines and what other local libraries are doing. Most asked about hours for part time staff. It was agreed that assistant Esther Jonas can continue to work her five regular part time hours with Most, but the other part time staff will not work.

Dennis Schulz and Kim Foster with SmallData Tech called in to the meeting to present a proposal for an AMI Sentry and water utility hardware upgrade. Schulz reviewed the current meters in the Village are 1) 283 - 1/4" residential, 2) 2 - 1" residential, 3) 6 - 3/4" "Rural, 4) 16 - 3/4" commercial, 5) 2 - 1" commercial, 6) 3 - 1 1/2" commercial, 7) 65 - 3/4" new installed. Expected benefit are 1) increased revenue, 2) labor and equipment efficiency, 3) obsolete drive-by hardware & software, 4) low interest financing at a 10-year term, 5) track down water leaks in system, 6) up to date usage data at all times, 7) identify backflow events, 8) expected annual payment of \$20,129.59 the first year and years 2-10 is a little under \$22,000 per year, which includes AMI Sentry, and 9) expected monthly net benefit \$10,806.00 per year. Schultz noted the water rate schedule is very affordable, and may need to be reviewed. The total estimated financed amount is \$165,320.00 for 10 years at 3.75%. Foster noted they've learned in the industry that the 15-20 year old meter replacement program will typically pay for itself within 3 years with the additional revenue. Schultz and Foster will prepare further information for the Board's review. Discussion held.

**Hartshorn moved to approve the Building Inspector Report as presented. Rupe seconded. Voting Yes: Hartshorn, Rupe, Custer, Wilson and Peterson. No: none. Motion carried.**

A building permit for 224 W Beech Street for a new culvert in the driveway was reviewed. Lindgren noted that the property owner has been getting water in their basement and dirt work will also be done in the yard. Discussion held. The building inspector will be asked to meet with the contractor to review the project.

**Rupe moved to approve the building permit for the culvert at 224 W Beech Street. Custer seconded. Voting Yes: Rupe, Custer, Wilson, Hartshorn and Peterson. No: none. Motion carried.**

**Hartshorn moved to approve the Treasurer's Report as presented. Rupe seconded. Voting Yes: Hartshorn, Rupe, Custer, Wilson and Peterson. No: none. Motion carried.**

The JEO claims were reviewed. Custer moved to approve the three JEO claims for a total of \$3,380.00. Wilson seconded. Voting Yes: Custer, Wilson, Hartshorn and Peterson. No: none. Abstain: Rupe. Motion carried.

Claims were reviewed. Rupe moved to approve the remainder of the claims as presented, plus the additional claims presented at the meeting. Wilson seconded. Voting Yes: Rupe, Wilson, Custer, Hartshorn and Peterson. No: None. Motion carried. The approved claims are as follows: AFLAC \$268.92/insurance; Ameritas Life \$34.52/ins; Aqua-Chem \$96.30/wat; Arbor Day Foundation \$25/prk; Blue Cross & Blue Shield \$1,593.20/health ins; Card Services \$80.00/prk; Ceresco 60+ \$78.00/reimbursement; Bomgaars \$67.90/st; Cheryl Castle \$75.00/gen; Delta Dental \$164.65/insurance; FES \$500.00/gen; First Bankcard \$77.35/lib, gen, pol; Foremost Promotions \$95.81/pol; Frontier Coop \$424.86/fuel; Husker Electric Supply \$134.55/sew; Jackson Services \$125.28/uniforms & mats; Jayhawk Software \$250.00/gen; Joan Lindgren \$57.12/education; Menards \$107.75/prk, lib; Midwest Laboratories \$175.05/sew; Municipal Supply of Omaha \$416.71/wat; Nebraska Department of Revenue \$1,655.49/sales

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tax; **Otte Oil& Propane \$1,733.72/propane; OPPD \$4,306.95/electric; Platte Valley Equipment \$109.11/prk; Pomp's Tire Service \$60.00/prk; Rebuild-it \$1,439.94/wat; Robidoux, Inc \$26.85/st; Sam's Club \$268.92/gen; Sandy Tvrdy \$215.00/gen; Schwarz Paper \$69.67/gen; Sunbelt Rentals \$1,207.23/st; U.S. Post Office \$195.00/postage; Verizon \$164.67/phones; Wahoo/Waverly Adv \$197.30/gen; Waste Connections \$5,300.52/trash; Windstream \$383.60/phones; Zee Medical \$59.25/gen/st; Payroll Liabilities: Nebraska Department of Revenue \$633.88; United States Treasury \$4,204.18; Other Payroll Liabilities \$363.70; Payroll \$13,606.55**

Maxson reviewed there are five trees that have bag worms at 1<sup>st</sup> and Elm. Discussion held. Bids will be obtained for spraying the bag worms.

**Rupe moved to approve the contingency plan for operation of the Library. Custer seconded. Voting Yes: Rupe, Custer, Wilson, Hartshorn and Peterson. No: none. Motion carried.**

**Peterson moved to extend the meeting for 15 minutes. Custer seconded. Voting Yes: Peterson, Custer, Wilson and Rupe. No: Hartshorn. Motion carried.**

Rupe will reach out to April Otto regarding cost sharing the batting cage lights, and the ball season.

**Peterson moved to approve the Fire Department's monthly report as presented. Rupe seconded. Voting Yes: Peterson, Rupe, Wilson, Custer and Hartshorn. Motion carried.**

Hartshorn noted the memorial for the fallen firefighters needs to be fixed.

A letter from the fire department requesting addresses be placed on all houses was reviewed. Discussion held. Lindgren will work with Mike Schwab on details and examples.

Wilson and Custer reviewed the meeting they had with JEO regarding a new fire barn. Estimated cost is between 1-2 million. There is no grant money available, but low interest USDA loans up to 40 years are. JEO had suggested an increase in the sales tax to build a new barn. Rural Board can bond for a new fire barn, but the Village cannot. Cost is \$120 - \$140 per square foot. It is recommended to have space for future living quarters. The sales tax income will be given to Wilson and Custer for review. It was noted that a Rural Board member told Lindgren they have no plans of taking over the fire department. Custer noted the Rural Board does have a wider tax base.

Lindgren reviewed she is close to being done going through the emails.

Opening a bank account for the splash pad checks on hand was discussed. **Custer moved to open a separate splash pad account for the checks on hand. Wilson seconded. Voting Yes: Custer, Wilson, Rupe, Hartshorn and Peterson. Motion carried.**

Lindgren reminded the Board of the Public Hearing next Tuesday.

The Board agreed to close the Village office to the public due to the COVID-19.

**Peterson moved to extend the meeting for 5 minutes. Rupe seconded. Voting Yes: Peterson, Rupe, Custer and Wilson. No: Hartshorn. Motion carried.**

**WHEREUPON, the Chair announced that the introduction of ordinance 2020-3 was now in order.** Discussion held.

**Ordinance 2020-3 now comes on for second reading. AN ORDINANCE TO AMEND THE WAGES FOR STREETS AND PARKS MAINTENANCE WORKER I OF THE VILLAGE OF CERESCO, NEBRASKA: TO PROVIDE FOR THE EFFECTIVE DATE HEREOF AND TO PROVIDE FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT HEREWITH:**

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**WHEREUPON, Board Member Rupe moved that said Ordinance 2020-3 be approved upon its second reading and its title agreed to, to be presented with all wages on the third reading, with an effective date of March 1, 2020. Board Member Hartshorn seconded this motion.**

**The Chair instructed the Clerk to call the roll for the vote thereon. The Clerk called the roll and the following was the vote on this motion. Yeas: Rupe, Hartshorn, Wilson, Custer and Peterson. Nays: none.**

**WHEREUPON, the Chair declared said Ordinance 2020-3 be approved on its second reading and its title agreed to and that the third reading of Ordinance 2020-3 be on the next Agenda of a meeting of the Board of Trustees.**

**Custer moved to approve the street closing for the Covenant Church on Pine Street, from 2<sup>nd</sup> to 3<sup>rd</sup> Street, at 12:00 PM to 3:30 PM on April 4<sup>th</sup>, if allowed by the CDC. Wilson seconded. Voting Yes: Custer, Wilson, Rupe, Hartshorn and Peterson. No: none. Motion carried.**

Rupe noted the Community Building rental needs to follow the CDC limits of 10 people.

**Peterson moved to adjourn the meeting at 9:20 PM. Rupe seconded. Voting Yes: Peterson, Rupe, Wilson, Custer and Hartshorn. No: none. Motion carried.**

Scott Peterson, Chairman  
Joan Lindgren, Clerk